

Production Planner/ Scheduler

A new & exciting permanent opportunity has arisen as the company has continued to expand. ADE Ltd is now looking for a Production Planner / Scheduler. The candidate will be responsible for the preparation of the overall production schedule & individual project schedules, across three sites and will ensure that client delivery milestones are met.

The candidate will be working closely with;

- Proposals – planning how long projects are likely to take, understanding the design and what resources are required.
- Sales – working with the sales department to aid when tendering for projects.
- Production – working with production to better understand manufacturing capacity and detailed timescales.
- Projects – working with the project managers, creating project schedules that tie into the overall factory production schedule

The candidate will have the autonomy to start, set up & manage the production plan.

To succeed in this role you will have experience in creating a comprehensive production plan using MS Projects/ Primavera or similar, that aligns with the overarching production schedules, with the individual project schedules synchronizing all the recourse required.

The candidate will need to demonstrate strong IT, Microsoft Projects, Excel skills and have the attributes to thrive in a fast-paced working environment.